

VOTING STATION ON ELECTION DAY



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The Presiding Officer is the ultimate authority at a voting station.

- The decisions taken by the Presiding Officer are final, as long as they are within the parameters of the legal prescripts.
- A Presiding Officer's decisions can only be reviewed or overturned by the Commission through the prescribed process.
- Political parties should know when to lodge objections and the procedure for doing so.



1. VOTERS

DO



- **DO** vote in the **Voting District** where you are registered. You should be registered in a Voting District where you live
- **DO** be 18 years or older and **registered to vote** (or have proof of registration). You must be a South African citizen in possession of a green barcoded ID or valid Temporary Identity Certificate (TIC) or smart ID card
- **DO** wear the **party apparel** of your party when voting

DON'T



- **DON'T interrupt** the work of voting station staff
- **DON'T bring any weapons** to the voting station
- **DON'T campaign** for your political party or candidates within the boundaries of the voting station
- **DON'T take photographs** of your marked ballot paper



2. PARTY AGENTS AND CANDIDATES

DO



- **DO** present the **letter of appointment** as party agent to the presiding officer upon arrival at the voting station
- **DO** have the party **agent identification tag** affixed to your outer clothing on the upper left side of the body at all times
- **DO monitor and observe** voting, counting processes, determination and declaration of results
- **DO** attach **your own seal** to secure the ballot boxes
- **DO lodge objections** in a prescribed manner where you believe the Presiding Officer did not apply the prescripts of the law correctly
- **DO** respect the **secrecy** of the vote and the right of voters to vote **without undue influence**
- **DO** respect the **authority of the Presiding Officer** as the person in charge of the voting and counting station
- **DO** respect the **right of other party agents** and candidates to observe voting and counting processes
- **DO avail yourself for consultation** on the establishment of the voting station boundaries by the Presiding Officer
- **DO maintain an orderly presence** within the voting and counting station
- **DO sign the completed result slip** to confirm the number of votes attributed to your party or candidate
- **DO take a photograph of the copy of the completed results slip** that is pasted on the door of the voting/counting station

DON'T



- **DON'T wear any party apparel** within the voting station boundaries
- **DON'T campaign** for your party or candidates on election day **within the boundaries** of a voting station
- **DON'T** display or distribute any billboard, poster, placard or pamphlets
- **DON'T** attempt to induce, **influence** or **persuade** a person to **vote for** or **not to vote** for a particular party or candidate



3. VOTING STAFF (SPECIAL VOTING)

DO

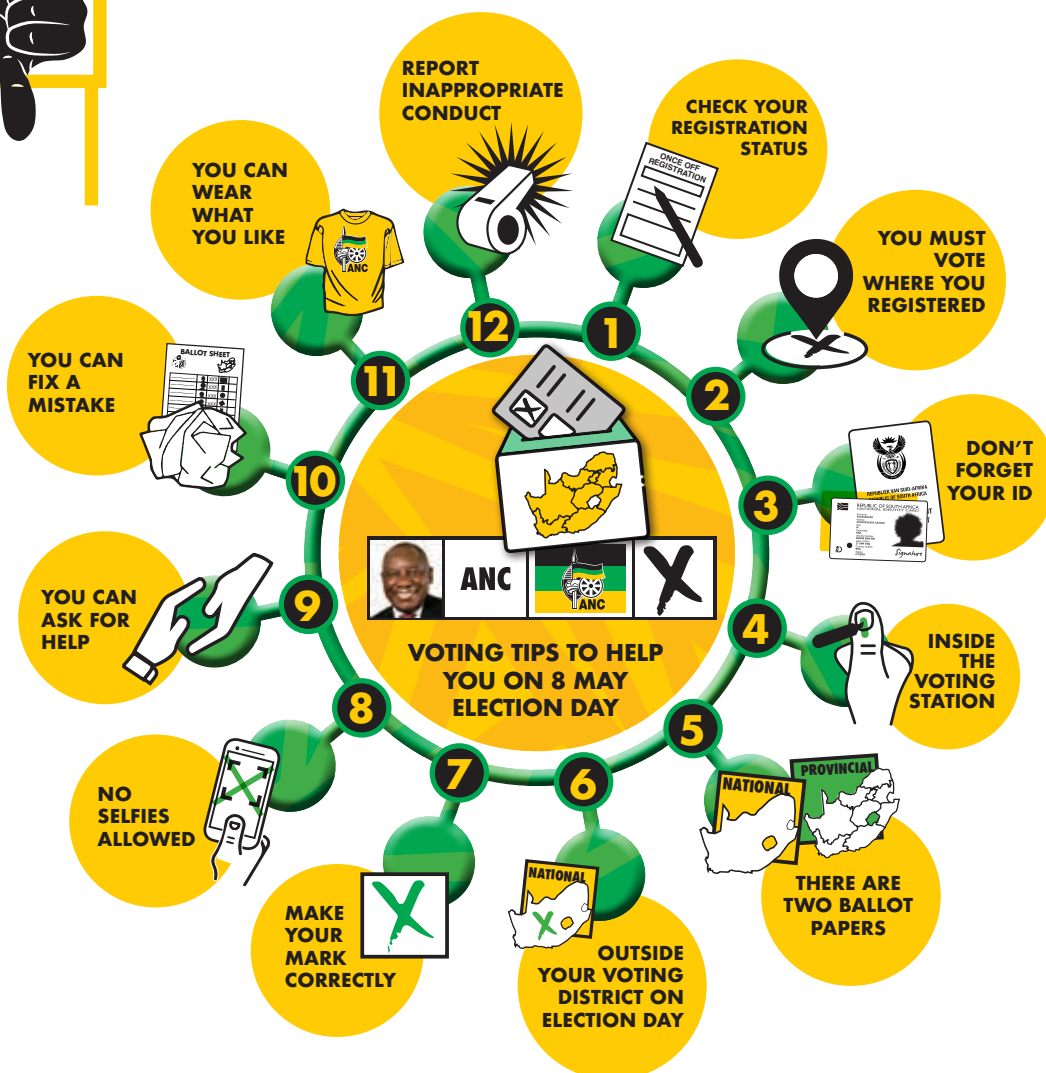


- **DO** remember to use the **double envelopes** when conducting special votes, both at **voting stations** and during **home visits**
- **DO** remember to **stamp the back of ballot papers** during home visits and at the voting station during special voting
- **DO** use the **allocated bag** all **sealed envelopes** during home visits
- **DO** **cross the voter's name** on the voters' roll after they have voted and make an **annotation SV** on the voters' roll
- **DO** **respect the secrecy** of the voter's choice
- **DO** allow the voter some **private space** to mark the ballot

DON'T



- **DON'T** **influence** the voter's choice during special voting
- **DON'T** **stand** in the voter's space when they are in the voting booth





4. VOTING STAFF (VOTING DAY)

DO



- **DO inform/brief stakeholders** (party agents and candidates) about the process to be followed at every step during voting and counting
- **DO check** thoroughly if you have **received all the necessary materials** for that voting station
- **DO check** the Voting District number and name on the voters' roll, maps and security materials
- **DO** make use of the **voting station diary** and **record all activities** at the time they happen, especially the ballot paper statement, parameter reports, ballot box seal numbers and objections
- **DO assist voters**, on request, to cast their votes
- **DO** look out for voters who might need **special assistance** such as people with disabilities
- **DO** complete **attendance registers** and **contracts** for staff as required
- **DO reconcile** the special voting home visits list and envelopes with the voters' roll at the end of each special voting day
- **DO** treat voters and stakeholders with **dignity and respect**
- **DO** carry out your duties **impartially and fairly**
- **DO** complete the **results slip correctly** and neatly and allow party agents to sign the results slip against the votes attributed to their party

DON'T



- **DON'T turn away** voters who come to the voting station **wearing their party regalia**
- **DON'T turn away** voters who **do not appear on the voters' roll** without investigating thoroughly the reasons, which might include: registered in another Voting District, on the rejected portion of the voters' roll, MEC7 cases, etc.
- **DON'T stop the voting process** because the eZiskan is not working



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